

Legislative Host Information 2005
Placement Week November 15-19, 2004

Office Name: Rep. Frank Pallone

How many total staff are in your DC office? (Select one option, mark with X)

1-5	
6-10	X
> 10	

Have you previously hosted a Sea Grant fellow (Select one option, mark with X)

Yes	X
No	

If yes, how many Fellows have you hosted? 5

Does your office accept non-United States (foreign) citizens? (Select one option, mark with X)

Yes	X
No	

Office Overview

Brief Overview of Your Office's work: (Please limit to 150 words.)

Congressman Frank Pallone serves on the House Committees on Resources and on Energy and Commerce. Throughout his career, he has been recognized as an environmental leader in New Jersey and across the country.

Pallone is the Ranking Member on the Resources Subcommittee on Fisheries Conservation, Wildlife, and Oceans and is heavily involved in fisheries issues. The Knauss fellow is responsible for all legislative activities within the subcommittee's jurisdiction, including the Magnuson-Stevens Fishery Conservation Act, the Coastal Zone Management Act, and the Marine Mammal Protection Act.

Pallone is also co-chair of the Congressional Coastal Caucus, which highlights policies benefiting coastal communities. The fellow organizes briefings and other efforts to keep members informed about coastal issues and legislation.

Pallone has hosted a number of Sea Grant Fellows and was a Sea Grant extension officer himself before serving in the New Jersey legislature.

Assignment Description.

Estimated Fellow Travel, Out-of-Office: (Select one option, mark with X)

0 days / month	X
1-3 days / month	
4-7 days / month	
8-10 days / month	
> 2 weeks / month	

Desired Background Skills: Please list. (e.g. strong written / oral communication skills, knowledge of Microsoft PowerPoint software, etc.).

Strong written and verbal communications skills
Strong interpersonal skills, including the ability to work with constituents and interest groups representing diverse viewpoints
Ability to handle multiple tasks simultaneously in a fast-paced office environment
Willingness to take initiative and work independently

Please list the House/Senate offices & committees with which you work closely.

New Jersey House and Senate Offices	House Resources Committee Members
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In 300 words or less, please describe the tasks, duties, or projects the fellow will undertake, the skills a fellow will gain, and the deliverables a fellow can expect to produce from completing these tasks.

The Knauss fellow will be responsible for:

- Researching, reviewing, drafting, and promoting the Congressman's legislation.
- Advising the Congressman on fisheries, marine, and coastal issues.
- Tracking relevant legislation and recommending cosponsorships.
- Preparing talking points for committee hearings, floor statements, and public events.
- Participating in meetings with interest groups and constituents, and attending issue briefings.
- Preparing appropriations requests for fisheries, oceans, and coastal programs.
- Writing letters to Administration officials including the Secretary of Commerce, Director of the National Marine Fisheries Service, and the EPA Administrator regarding fisheries management, water quality, and other environmental issues.
- Providing scientific and policy advice to the Congressman and staff.

Throughout the year, the fellow will have opportunities to participate in multi-stakeholder meetings and briefings on a wide variety of marine issues. The fellow will interact with a wide range of people with varying political interests and learn how to manage and address conflicting viewpoints. The office will also provide the fellow with in-depth experience in the legislative process, especially given the Congressman's role as ranking member of the Fisheries subcommittee. Finally, the fellow will enhance their ability to write succinctly for a broad audience.